

Southill Parish Council

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Minutes of a General Meeting of Southill Parish Council held at Broom Village Hall on Monday 8th January 2024 at 7.30 pm.

Abbreviations used in the Minutes:

BATPC	Bedfordshire Association of Town and Parish Councils
Cllr	Councillor
CB Cllr	Central Bedfordshire Cllr
FoSLS	Friends of Southill School
HMRC	Her Majesty's Revenue & Customs
OPCC	Office for the Police and Crime Commissioner
SIG	Special Interest Group
Southill PCC	Southill Parochial Church Council
SPC	Southill Parish Council
SPFA	Stanford Playing Field Association
SID	Statement ID
VAS	Vehicle Activated Sign

Present: Cllr Barber-Lomax, Cllr Cakebread, Cllr Hickman, Cllr Hall, Cllr Hulström, Cllr Jepson, Cllr Jones, Cllr Rodenburg, Cllr Rook, CBC Cllr Daniels, 2 members of the public and the Parish Clerk.

Due to lack of heating in the hall, only essential items were discussed, the remainder being adjourned to the February meeting.

- 1) Apologies – Cllr Baldwin, Cllr Dempsey
- 2) Minutes of the Last Meeting
The minutes of the meetings held on 13th November 2023 were confirmed as a true record and duly signed.
- 3) Declarations of Interest from Members
Item 10 – Cllr Rodenburg.
- 4) Report from CBC Cllr Daniels.
This will be emailed to all Councillors
- 5) Matters Arising
 - a) Tarmac Bridge – adjourned to February meeting
 - b) Barrier Repair Kings Road / High Road – CBC Cllr Daniels reported that this repair is on the list of work for CBC. CBC Cllr Daniels will chase this again.
 - c) Southill Playing Field Weekly Safety Report – Cllr Jepson will email reports to the clerk.

6) Activity Reports from Special Interest Groups

a) Communications & Data Protection

Cllr Hulström reported that he had been asked to put a free advert into February magazine for a charity out of the parish. It was proposed by Cllr Hulström that it be refused. This was seconded by Cllr Hall and voted 6 for, 1 against with 1 abstention.

b) Grass Cutting & Trees

No report

c) Highways, Rights of Way & Public Transport

No report

d) School

No report

7) Clerk's Salary

The revised 2003/2004 Local Government Services Pay agreement scales have now been published and the statutory increase for our Clerk from 1st April 2023 is £43.36 per month (10 hrs/ week). This means that an adjustment of £346.88 is due to 30th November 2023 and the salary from December onward is £638.78. Cllr Rodenburg proposed that as the clerk will have completed 5 years in April 2024, the pay grade to be used from that date should be SPC17, equal to £14.95 per hour. This was seconded by Cllr Hickman and agreed unanimously.

8) Village Entrance Signs (Cllr Jepson)

Adjourned to the February meeting.

9) Grass Cutting Contract

The grass cutting contract is out for tender for the 2024, 2025 and 2026 seasons. The maps of the area have been sent to the interested parties and Cllr Cakebread agreed to take them around the Parish. Cllr Hickman reported that a resident from Gilpin Close wished to express their thanks to the council for the excellent work on the hedge carried out by our present contractor.

10) Grant Request

Southill Parochial Church Council have requested the annual grant of 50% towards the cost of grass and hedge cutting in the churchyard which is used for all burials and burial of ashes for parishioners of any religion or none. The total cost for 2023 was £2,351.20. It was proposed by Cllr Hall that this a grant of £1,175.60 be given. This was seconded by Cllr Barber-Lomax and agreed unanimously.

11) D-Day 80

Adjourned to the February meeting

12) War Memorial

Cllr Rodenburg reported that it has come to light that R Bryant has been omitted from the names for the second world war and H Fields Clarke who fought in the 1915-1919 war was killed by Burmese rebels in 1930. Also some of the inscriptions need redoing. A quotation has been received for £760 for all of the work. Cllr Jones proposed this be approved. This was seconded by Cllr Hulström and agreed unanimously.

13) Clifton Neighbourhood Plan

This had previously been circulated to all councillors. Any comments are to be sent to the clerk who will forward them to Clifton Parish Council.

14) Planning Matters

a) These were discussed and the outcome is shown below.

Reference and location	Details	SPC Decision
CB/23/03850/FULL 26 Bancroft Ave Broom	Proposed single storey rear extension	No objection (By email)
CB/23/03968/FULL 10 Stanford Road Southill	Proposed single storey side and rear extension	No objection

b) Status of Applications at Central Beds Council.

Reference and location	Details	CBC Decision
CB/23/03968/FULL 10 Stanford Road Southill	Proposed single storey side and rear extension	Consultation Period
CB/23/03850/FULL 26 Bancroft Ave Broom	Proposed single storey rear extension	Granted
CB/23/03369/FULL 14 Stanford Road Southill	Proposed two storey side and rear extension	Granted
CB/23/01866/OUT Land off High Street Broom	Residential Development of up to 29 Dwellings, All Matters Reserved Apart from Access	Refused
CB/23/01631/FULL Old Warden Park Grounds Old Warden Park	Change of use of land for the installation of car parking, a wooden canopy structure and a toilet for education facilities	Withdrawn

15) Financial Details at December 31st 2023

a) Current Account £12,202.59 Deposit Account £15,113.29

Southill Parish Council

	Budget	Actual	Forecast	Total	Variance
Admin	£11,437	£9,528	£1,950	£11,478	-£41
Open Spaces	£5,490	£4,131	£0	£4,131	£1,339
Subscriptions	£310	£259	£40	£299	£11
Contributions	£1,828	£1,872	£1,680	£3,552	-£1,724
General Fund	£1,150	£250	£900	£1,150	£0
Miscellaneous	£175	£604	£0	£604	-£429
Special Projects	£1,000	£0	£1,000	£1,000	£0
	£21,390	£16,644	£5,570	£22,214	-£824

b) The following accounts have been received

Payee	Item	Amount
A W Worboys	Hedge Cutting Stanford – 13 th December	£60.00
M Strutt	Staff, Expenses & Admin Costs Dec 2023	£1077.32
John Mansfield Services	Weed Spraying 12 th and 30 th November	£180.00

16)Correspondence

Items listed below have already been passed on to Councillors except where noted as *not forwarded*:

- a) Central Beds Council
 - Priority Setting Meeting
- b) BATPC
 - Vacancy – Meetings Administrator – Biggleswade Town Council – *not forwarded*
 - Vacancy – Public Realm Operative & Administrator – Biggleswade Town Council – *not forwarded*
 - Final Update of 2023
- c) Police
 - OPCC Newsletter - November
- d) General Correspondence
 - Bedfordshire Bus Users Group

17)Agenda items for next meeting

Finance & Governance SIG

Councillors declaration of interests with CBC.

There being no further business, the meeting closed at 8pm

The next general meeting will be 7.30pm on 13th February 2024 at Southill Parish Hall

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