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Minutes of a General Meeting of Southill Parish Council held at Broom Village Hall on Monday 15th July 2024 at 7.30 pm.

Abbreviations used in the Minutes:

BATPC	Bedfordshire Association of Town and Parish Councils
Cllr	Councillor
CBC Cllr	Central Bedfordshire Cllr
PCSO	Police Community Support Officer
SIG	Special Interest Group
Southill PCC	Southill Parochial Church Council
SPC	Southill Parish Council
SPFA	Stanford Playing Field Association
SID	Statement ID
VAS	Vehicle Activated Sign

Present: Cllr Barber-Lomax, Cllr Dempsey, Cllr Hall, Cllr Hickman, Cllr Jones, Cllr Rodenburg, Cllr Rook, 2 members of the public and the Parish Clerk.

1) Apologies – Cllr Baldwin, Cllr Cakebread, Cllr Hulström, CBC Cllr Daniels

2) Minutes of the Last Meeting

The minutes of the meeting held on 4th June 2024 were confirmed as a true record and duly signed.

3) Councillor Resignation

Cllr Rook expressed her thanks to Cllr Jepson, who resigned last month, for the work he had carried out during his time with SPC.

Thanks were also given to Cllr Hickman who resigned this month after 17 years with SPC. During this time he had carried out many duties, including compliances to legal obligations etc.

4) Declarations of Interest from Members

None

5) Matters Arising

- Barrier Repair Kings Road / High Road – CBC Cllr Daniels has reported that CBC have agreed to replace the barrier.
- Cllr Rook, Cllr Cakebread and the grass cutting contractor are updating the new maps.
- Safeguarding Policy – updated and displayed on the website.

6) Visit of PCSO Ann Jeeves

PCSO's are established members of the policing family and provide a valuable, high visibility, easily accessible uniformed presence on our streets.

'Beds Connected' is a community messaging system raises awareness of the work of the police as well as keeping the community informed of crimes in the local area. Anyone can sign up by visiting <https://www.bedsconnected.co.uk>
To contact the police, 999 is for emergencies only and 101 is for all other calls. Alternatively online reporting is available and is quicker than 101.

PCSO's can also attend Speed Watch sessions.

7) Activity Reports from Special Interest Groups

a) Communications & Data Protection

Cllr Hickman's last SPC write-up for Outlook will be for the August edition. He proposed that he could stay on the SIG as a non-councillor. All agreed.
Data Protection Officer to be the Clerk.

b) Grass Cutting & Trees

Cllr Hall reported that the cutting of the grass verges was carried out on refuse collection day, resulting in the cutting going around the bins.

c) Highways, Rights of Way & Public Transport

Cllr Barber-Lomax reported that Southill Estate had offered to put soil in the area where fly tipping occurs.

Wanderbus Ltd have a new timetable which begins September 2nd.

8) Proposed Creation of Langford Public Footpath No 18

Cllr Rook and Cllr Barber-Lomax will be meeting with the Rights of Way Officer to discuss.

9) Planning Matters

a) There were no applications to discuss.

Reference and location	Details	SPC Decision
NONE		

b) Status of Applications at Central Beds Council.

Reference and location	Details	CBC Decision
CB/24/01016/FULL Old Warden Park Old Warden	Change use of land for the installation of car parking, a wooden canopy structure and a toilet for education facilities.	Withdrawn
CB/TCA/24/00165 30 High Street Southill	Works to trees within a conservation area: Remove conifers and replace with more common hedge (eg privet). The conifers have not been trimmed and have become overbearing	Granted
CB/TCA/24/00195 The Old Vicarage School Lane Southill	Works to trees within a conservation area: T1 and T2 – Silver Maples Crown Reduction – Reducing the height and spread by up to 3m to shape and balance.	Granted

10) Financial Details at 30th June 2024

a) Current Account £18,765.36 Deposit Account £15,226.54

b) Budget

	Budget		Actual	Forecast	Total	Variance
Admin	£10,565		£3,804	£7,200	£11,004	-£439
Open Spaces	£5,990		£1494	£2,860	£4,354	£1,636
Outlook	£600		£735	£955	£1690	-£1090
Subscriptions	£310		£266	£40	£306	£4
Contributions	£1,250		£0	£1,250	£1250	£0
General Fund	£1,500		£0	£1,500	£1,500	£0
Miscellaneous	£230		£760	£25	£785	-£555
Special Projects	£1,000		£0	£1,000	£1,000	£0
Total	£21,445		£7,060	£14,830	£21,890	-£445

c) The following accounts have been received

	Payee	Item	Amount
OS	J Mansfield	Weed Spraying	£180.00
OS	A R Worboys	Grass Cutting June	£466.80
A	M Strutt	Staff, Expenses & Admin June 2024	£730.44
A	Southill Parish Hall	Hire of Hall for June Meeting	£16.00

11)Correspondence

Items listed below have already been passed on to Councillors except where noted as *not forwarded*:

a) Central Beds Council

- Have your say on the Local Transport Plan
- Adoption of the Planning Obligations

b) BATPC

- Vacancy – Clerk - Clapham Parish Council (*not forwarded*)
- Vacancy – Assistant Clerk - Brickhill Parish Council (*not forwarded*)
- Vacancy – Clerk – Milton Ernest Parish Council (*not forwarded*)
- Vacancy – Clerk – Northill Parish Council (*not forwarded*)

c) Police

- None

d) General Correspondence

- Shuttleworth Festival of Flight 28th-30th June

12) Agenda Items for Next Meeting

None

There being no further business, the meeting closed at 8.10 pm

The next meeting will be Tuesday 3rd September 2024 at Southill Parish Hall at 7.30pm