

Maureen Strutt (Clerk to the Parish Council) 31 Birch Close, Broom SG18 9NR

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Minutes of the Annual General Meeting of Southill Parish Council held at Broom Village Hall on Monday 13th May 2024 at 7.30 pm.

Abbreviations used in the Minutes:

BATPC	Bedfordshire Association of Town and Parish Councils
Cllr	Councillor
CB Cllr	Central Bedfordshire Cllr
FoSLS	Friends of Southill School
OPCC	Office for the Police and Crime Commissioner
SIG	Special Interest Group
Southill PCC	Southill Parochial Church Council
SPC	Southill Parish Council
SPFA	Stanford Playing Field Association
SID	Statement ID
VAS	Vehicle Activated Sign

Present: Cllr Baldwin, Cllr Barber-Lomax, Cllr Cakebread, Cllr Dempsey, Cllr Hall, Cllr Hickman, Cllr Rodenburg, Cllr Rook, CBC Cllr Daniels, 5 members of the public and the Parish Clerk.

1) To elect Chairman and Vice Chairman

Chairman – Cllr Rook was proposed by Cllr Rodenburg and seconded by Cllr Barber-Lomax. There being no other nominations, Cllr Rook was elected unanimously.

Vice Chairman – Cllr Rodenburg was proposed by Cllr Barber-Lomax and seconded by Cllr Rook. There being no other nominations, Cllr Rodenburg was elected unanimously.

2) Apologies – Cllr Hulström, Cllr Jepson, Cllr Jones,

3) Minutes of the Last Meeting

The minutes of the meetings held on 2nd April 2024 were confirmed as a true record and duly signed.

4) Declarations of Interest from Members

None

5) Matters Arising

a) Tarmac Bridge – No further information

b) Barrier Repair Kings Road / High Road – CBC Cllr Daniels has been in contact with CBC who have confirmed that the original work was not their responsibility, and has again spoken to Anglia Water who have promised to get back to him within 7 days. CBC Cllr Daniels visited the site and found that all but one of the posts were secure and saw no reason why the temporary barrier was needed.

Southill Parish Council

- c) Village Entrance Signs – Any new signs would only be provided by obtaining grants.
- d) Cllr Rook and Cllr Cakebread and Andy Worboys have agreed a date to meet and update the new maps.
- e) Cllr Barber-Lomax has walked the suggested temporary footpath from Broom to Jordans Mill, further discussions will continue.

6) Activity Reports from Special Interest Groups

a) Communications and Data Protection.

Cllr Hickman reported that the various responsibilities he has will need to be taken up by others when he leaves the area. These are Stanford noticeboard, report in Outlook, website and Data Protection.

b) Grass Cutting & Trees

No report

c) Highways, Rights of Way & Public Transport

CBC Cllr Daniels reported that there are now fewer reports of potholes and more of them repaired faster. The Council's commitment to tackling potholes on major routes, reflected in its latest Strategic Plan, saw substantial investments in preventative treatments and the resurfacing of nearly 65 miles of roads, a 150% increase compared to the previous year.

CBC has announced the launch of *mojo*. This new single ticket could make it easier and more affordable to use buses in Central Bedfordshire and beyond by eliminating the need to buy multiple tickets when travelling with different bus companies. With *mojo*, passengers can explore popular destinations such as Bedford, Luton, Aylesbury, Milton Keynes, Hitchin, Stevenage, and Letchworth for a flat fee. For just £12.50 per day or £38 per week, passengers can now enjoy unlimited travel with multiple bus companies within Central Bedfordshire and beyond.

For more information, visit www.centralbedfordshire.gov.uk/mojo

7) Planning Matters

- a) These were discussed and the outcome is shown below.

Reference and location	Details	SPC Decision
B/24/01016/FULL Old Warden Park Old Warden	Change use of land for the installation of car parking, a wooden canopy structure and a toilet for education facilities.	No objection
CB/TCA/24/00165 30 High Street Southill	Works to trees within a conservation area: Remove conifers and replace with more common hedge (eg privet). The conifers have not been trimmed and have become overbearing	No objection
CB/TCA/24/00195 The Old Vicarage School Lane Southill	Works to trees within a conservation area: T1 and T2 – Silver Maples Crown Reduction – Reducing the height and spread by up to 3m to shape and balance.	No objection

b) Status of Applications at Central Beds Council.

Reference and location	Details	CBC Decision
CB/24/01016/FULL Old Warden Park Old Warden	Change use of land for the installation of car parking, a wooden canopy structure and a toilet for education facilities.	Consultation Period
CB/TCA/24/00165 30 High Street Southill	Works to trees within a conservation area: Remove conifers and replace with more common hedge (eg privet). The conifers have not been trimmed and have become overbearing	Consultation Period
CB/TCA/24/00195 The Old Vicarage School Lane Southill	Works to trees within a conservation area: T1 and T2 – Silver Maples Crown Reduction – Reducing the height and spread by up to 3m to shape and balance.	Consultation Period
CB/24/00400/LB Southill House Southill Park	Repair of Existing stone ha-ha wall on a like for like basis	Consultation Period
CB/24/000693 34 The Woodlands Broom	Demolition of existing conservatory and storage area. Erection of a new rear and side conservatory, single storey side extension with tiled roof to extend over existing side elevation.	Granted

8) Financial Details at 30th April 2024

Current Account £22,592.15 Deposit Account £15,169.81

2024-2025	Budget	Actual	Forecast	Total	Variance
Admin	£10,565	£2,207	£8,300	£10,507	£58
Open Spaces	£5,990	£778	£4,850	£5,628	£362
Subscriptions	£310	£0	£310	£310	£0
Contributions	£1,850	£0	£1,850	£1,850	£0
General Fund	£1,500	£0	£900	£900	£600
Miscellaneous	£230	£780	£0	£780	-£550
Special Projects	£1,000	£0	£1,000	£1,000	£0
	£21,445	£3,765	£17,210	£20,975	£470

a) The following accounts have been received

	Payee	Item	Amount
OS	A R Worboys	Grass Cutting April	£466.80
A	M Strutt	Staff, Expenses & Admin April 2024	£730.44
A	Southill Parish Hall	Hire of Hall for April Meeting	£16.00
A	Clear Insurance Ltd	SPC Insurance	£1460.17
M	Gary C Churchman	Work to War Memorial	£760.00

b) Annual Report and Statement of Assurance for the Year Ended 31st March 2024

	Estimates	Revised Estimates	Actual
Expenditure			
Administration	£9,835	£9,845	£11,778
Open Spaces	£5,050	£5,490	£4221
Subscriptions	£310	£310	£259
Contributions	£1,750	£3,420	£1,600
General / Training Fund	£1,150	£1,150	£605
Special Projects	£1,000	£1,000	£0
Parish Magazine	£0	£0	£1,617
Miscellaneous	£675	£175	£399
	<u>£19,770</u>	<u>£21,390</u>	<u>£20,479</u>
Income			
CBS - Precept	£13,345	£13,345	£13,457
CBS – Grass Cutting	£3,500	£3,500	£3,638
Bank Interest	£10	£1	£180
Outlook Adverts	0	0	£1,465
Playing Field Surplus	0	0	913
	<u>£16,855</u>	<u>£16,846</u>	<u>£19,653</u>
Shortfall (-) / Surplus	<u>-£2,915</u>	<u>-£4,544</u>	<u>-£826</u>

SPC have set a Precept requirement of £13,654 for financial year 2024/2025.

c) Appointment of Independent Examiner 2024/2025

It was proposed by Cllr Rodenburg, seconded by Cllr Rook, that Andrew Rook is appointed. This was agreed unanimously.

9) Correspondence

Items listed below have already been passed on to Councillors except where noted as *not forwarded*:

- a) Central Beds Council
 - Topic Session - Local Transport Plan
 - Temporary Footpath Closures
 - Rights of way vegetation and maintenance issues 24/25
- b) BATPC
 - Vacancy – Clerk & RFO - Whipsnade Parish Council (*not forwarded*)
 - Vacancy – Facilities Administrator – Ampthill Town Council (*not forwarded*)
 - Breakthrough Training
- c) Police
 - None
- d) General Correspondence
 - Rural Village Services Group
 - Shuttleworth Air Shows
 - Royal British Legion

10) Agenda Items for Next Meeting

Safeguarding Policy
Councillor emails

There being no further business, the meeting closed at 7.50pm

The next meeting will be Tuesday 4th June 2024 at Southill Parish Hall at 7.30pm