

Maureen Strutt (Clerk to the Parish Council) 31 Birch Close, Broom SG18 9NR

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Minutes of the Annual General Meeting of Southill Parish Council held at Southill Parish Hall on Monday 11th May 2026 at 7.30 pm.

Abbreviations used in the Minutes:

BATPC	Bedfordshire Association of Town and Parish Councils
Cllr	Councillor
CBC Cllr	Central Bedfordshire Cllr
PCSO	Police Community Support Officer
SIG	Special Interest Group
Southill PCC	Southill Parochial Church Council
SPC	Southill Parish Council
SPFA	Stanford Playing Field Association
VAS	Vehicle Activated Sign
BRCC	Beds Rural Charity Commission
TPO	Tree Preservation Order

Present: Cllr Barber-Lomax, Cllr Cakebread, Cllr Dempsey, Cllr Emmett, Cllr Hall, Cllr Jones, Cllr Rodenburg, Cllr Rook, CBC Cllr Daniels, 3 members of the public and the Parish Clerk.

1) To elect Chairman and Vice Chairman

Chairman – Cllr Rodenburg was proposed by Cllr Hall and seconded by Cllr Barber-Lomax. There being no other nominations, Cllr Rodenburg was elected unanimously.

Vice Chairman – Cllr Barber-Lomax was proposed by Cllr Rook and seconded by Cllr Rodenburg. There being no other nominations, Cllr Barber-Lomax was elected unanimously.

Thanks were given to Cllr Rook for her able chairmanship over the last 4 years.

2) Apologies: Cllr Hulström

3) Declarations of Interest from Members

None

4) Minutes of the Last Meeting

The minutes of the meeting held on 7th April 2026 were confirmed as a true record and duly signed.

5) Matters Arising

a) New grass cutting maps

These are now completed and will be sent out to contractors for quotations

- b) Ward system – The final meeting to establish the number of councillors for SPC took place on 17th April. The clerk submitted an appeal against the proposal for 7 councillors, to raise the number to 9. It would seem CBC are happy to remove the ward system and raise the number of councillors to 9. SPC are waiting for confirmation of this.
- c) Proposed Bridge over River Ivel – awaiting response
- d) Cllr Hall has received a new quotation for the replacement of the baby swings at Southill Play Area. This is for the supply and installation of a Playdale 1.8 metre wooden log swing frame and two cradle swing seats complete with top bar and metal feet. This was discussed and agreed it was a better option than the original and would be sited in a different area.

As SPC had been awarded a grant from Tarmac against a different supplier, the clerk will contact Tarmac.

6) Special Interest Groups

- a) Communications & Data Protection

Nothing to report

- b) Crime, Police and Speed Watch

In a recent session, a car was travelling at 56mph along Stanford Road Southill.

- c) Finance and Governance

Nothing to report

- d) Grass Cutting & Trees

Nothing to report

- e) Rights of Way

Nothing to report

- f) Public Transport

Nothing to report

- g) Quarry

Next meeting 15th September 2026

7) Planning Matters

- a) These were discussed and the outcome is shown below.

Reference and location	Details	SPC Decision
CB/TCA/26/00174 64 High Street Southill	Works to trees within a Conservation Area: Crown reduction to Plum Tree (red circle) by 30% to provide clearance for re-thatching and prevent future issues with overhanging and moss growth	No Objection

b) Status of Applications at Central Beds Council.

Reference and location	Details	CBC Decision
CB/TCA/26/00174 64 High Street Southill	Works to trees within a Conservation Area: Crown reduction to Plum Tree (red circle) by 30% to provide clearance for re-thatching and prevent future issues with overhanging and moss growth	Not Yet Decided
CB/26/00283/FULL 21 The Crescent Stanford	Single Storey Side Extension	Granted
CB/26/00959/MW Broom South Quarry Stanford Road	Revised Restoration Scheme Utilising Imported Inert Material	Awaiting Decision
CB/26/00597/FULL 6 The Crescent Stanford	Removal of chimney stack, and single storey front extension. New side entrance with door canopy	Granted
CB/26/00251/LB 64 High Street Southill	Listed Building: Replace thatch roof, like for like, matching details and ridge	Granted
CB/26/00732/MW Broom South Quarry Stanford Road Nr Broom	Section 73: Variation of Conditions 9 & 10 of planning permission CB/18/04304/MW dated 05/02/2019 (Erection of an aggregate packing plant within existing site at Broom South Quarry). Variation to allow the aggregate packing plant to continue until the cessation of mineral extraction at Broom South Quarry.	Granted
CB/26/00068/OUT Land South of Stanford Road Shefford	Outline Application: Demolition of existing meter building and glasshouses. Erection of up to 85 dwellings, means of access into the site (not internal roads) and associated highway works, with all other matters reserved except access	Awaiting Decision
CB/25/03879/FULL 42 Chapel Lane Southill	Erection of a garden pergola, it is an open timber construction - Retrospective	Withdrawn
CB/25/02322/LB 45-53 High Street Broom	Listed Building: Block paving parking area and disabled ramp access at front of property and other associated work, retrospective works	Awaiting Decision
CB/25/02322/FULL 45-53 High Street Broom	Block paving parking area and disabled ramp access at front of property and other associated works. Retro works	Awaiting Decision

8) Financial Details at 30th April 2026

Current Account £18,831.18 Deposit Account £15,581.57

a) Budget

	Budget	Actual	Forecast	Total	Variance
Admin	£11,770	£849	£10,659	£11,508	£262
Open Spaces	£6,990	£389	£3,605	£3,994	£2,966
Outlook	£2,600	£0	£1,090	£1,090	£1,510
Subscriptions	£320	£0	£320	£320	£0
Contributions	£1,750	£0	£1,750	£1,750	£0
General Fund	£1,500	£0	£2,100	£2,100	£0
Miscellaneous	£250	£0	£230	£230	£20
Special Projects	£1,000	£0	£1,000	£1,000	£0
	£26,180	£1,238	£20,754	£21,392	£4,718

b) The following accounts have been received – 30th April 2026

	Payee	Item	Amount
A	M Strutt	Staff, Expenses & Admin April 2026	£832.80
A	Southill Parish Hall	Hire of Hall for April	£16.00
O	A R Worboys	Grass Cutting	£466.80

c) Annual Report and Statement of Assurance for the Year Ended 31st March 2026

	Revised Estimate	Actual
Expenditure		
Admin	£10,565	£12,081
Open Spaces	£5,990	£4,229
Outlook	£600	£2,416
Subscriptions	£310	£279
Contributions	£1,250	£1,682
General Fund	£1,500	£280
Miscellaneous	£230	£147
Special Projects	£1,000	£0
	£21,445	£21,115
Income		
CBC - Precept	£13,650	£13,660
CBC - Grass Cutting	£3,500	£3,638
Bank Interest	£60	£187
Outlook Adverts	£1,000	£1,125
	£18,210	£18,610
Shortfall	-£3,235	-£2,505

A shortfall for this year had been agreed previously to reduce the reserve to 1 year's precept.

Appointment of Independent Examiner for 2026/2027

It was proposed by the Clerk that Andrew Rutt be appointed. This was seconded by Cllr Rodenburg and agreed unanimously.

9) Correspondence

Items listed below have already been passed on to Councillors except when noted as *not forwarded*:

- CBC
 - Governance Review Stage 2
 - Planning
 - Biggleswade & Sandy 1st Responders: Project Update
 - Central Community Policing Priority Setting Meetings (July & October)
 - Streetworks – Hill Lane Old Warden
- BATPC
 - Clerk vacancy at Billington Parish Council - *not forwarded*
- Police
 - None
- General
 - Commemorate VE Day
 - Earth Raise Big Give Week is here!
 - April round-up CPRE

There being no further business, the meeting closed at 8pm

The next meeting will be on Tuesday 9th June 2026 at Southill Parish Hall at 7.30pm